

## TCSND Distance Learning Agreement

### *Work Hard – Be Kind – Do the Right Thing*

Learners' Responsibilities	Parents/ Carers' Responsibilities	Teachers' Responsibilities
<ol style="list-style-type: none"> <li>1. To follow The Charter Way – Work Hard, Be Kind, Do the Right Thing.</li> <li>2. To follow government guidance regarding 'social distancing' and other measures that will keep you safe and well during the lockdown period.</li> <li>3. To follow a regular daily routine that keeps you well and able to learn, e.g. going to bed &amp; getting up at reasonable times, taking regular exercise, ensuring off-line downtime, connecting with friends etc.</li> <li>4. To follow the school timetable and complete all schoolwork as directed by your teachers to the best of your ability and by the deadline set.</li> <li>5. To show the same level of engagement and respect when taking part in lessons online as you would in-school while also keeping yourself safe by restricting participation to voice-only unless asked by your teacher to do otherwise.</li> <li>6. To take part in the school's enrichment programme in order to develop fully as an individual. Click <a href="#">here</a> for our VLE enrichment page.</li> <li>7. To engage with your parent(s) and other family members politely and respectfully as they try to support your learning.</li> <li>8. To communicate actively with your subject teachers and form tutors, e.g. if you have any concerns that might affect your wellbeing or learning.</li> <li>9. To be responsible when using social media, such as WhatsApp, Instagram, or SnapChat.</li> <li>10. If you are worried about your own or another student's safety, to report this by clicking <a href="#">here</a>.</li> </ol>	<ol style="list-style-type: none"> <li>1. To ensure your child(ren) follow(s) government guidance regarding 'social distancing' and other measures that will keep them safe and well.</li> <li>2. To ensure your child(ren) follow(s) a productive daily routine that keeps them well and able to learn, e.g. going to bed and getting up at reasonable times, taking regular exercise, limiting screen time, connecting with friends etc.</li> <li>3. To ensure your child(ren) follow(s) the school timetable and complete(s) all schoolwork as directed by your teachers to the best of their ability and by the deadline set.</li> <li>4. To ensure your child(ren) can access a designated place in the home in which to complete schoolwork.</li> <li>5. To share with your child(ren)'s tutor, link teacher or relevant subject teacher any concerns you have concerning your child(ren)'s engagement or wellbeing that may affect their progress.</li> <li>6. To access those sources of support available to children who have additional needs, e.g. meal vouchers, advice on specific learning needs, counselling support.</li> <li>7. To keep up-to-date with school news by reading regular school communications and routinely checking the school website.</li> <li>8. To ensure your child(ren) use(s) social media such as WhatsApp, Instagram, or SnapChat in a responsible and respectful way.</li> <li>9. To have regard to the TCSND Safeguarding Policy and addendum which can be found on the school website by following this <a href="#">link</a>.</li> </ol>	<ol style="list-style-type: none"> <li>1. To deliver high quality lessons in line with the school timetable that enable students to learn and progress as well as possible despite the challenges of home learning.</li> <li>2. To set all work via the VLE even if students are directed to another platform, and to provide clear, simple instructions for students about how they can complete it.</li> <li>3. To place work on the VLE by 8.30am on the day the lesson is timetabled and to use the following naming convention in the Task Title: Date &amp; Period – Subject – Teacher – Task'.</li> <li>3. To ensure that all schoolwork includes clear and reasonable deadlines for completion and to inform parents if those deadlines are not met.</li> <li>4. To support and show understanding for students for whom home learning is more difficult e.g. SEND students, those who struggle with independent work, students with difficult home situations etc.</li> <li>5. To provide, over a series of lessons, regular opportunities for direct, supportive interaction with students, whether online or by phone.</li> <li>6. To make available regular opportunities for offline learning.</li> <li>7. To provide feedback on completed work that supports ongoing learning and in-line with the school's marking and feedback policy.</li> <li>8. To recognise, reward and celebrate students' achievement e.g. through House Points etc.</li> <li>9. To follow the TCSND Safeguarding Policy.</li> </ol>