

## **Appendix 1: Safeguarding / Child Protection on a Page**

Everyone at TCSND works together to ensure that children and young people are kept safe by contributing to:

- Providing a safe environment for children and young people to learn; and
- Identifying children and young people who are suffering or likely to suffer significant harm, and taking appropriate action with the aim of making sure they are kept safe both at home, in the community and at school.

### **Types of child abuse, neglect and exploitation that must be reported:**

- **Physical abuse:** The causing of physical harm to a child. Physical harm may also be caused when a parent or carer fabricates the symptoms of, or deliberately induces, illness in a child. This includes FGM.
- **Emotional abuse:** The persistent emotional maltreatment of a child such as to cause severe and adverse effects on the child's emotional development. This includes any form of bullying and cyber bullying
- **Sexual abuse:** This involves forcing or enticing a child or young person to take part in sexual activities – including online. This includes 'peer on peer' abuse and 'upskirting'.
- **Neglect:** The persistent failure to meet a child's basic physical, emotional and/or psychological needs
- **Extremism and Radicalisation:** This includes any homophobic or racist language or behaviour.
- **Female Genital Mutilation (FGM):** This is illegal in the UK and must be reported
- **Child Sexual Exploitation (CSE):** This can be by adults or by other children at home, in school, online or in the community
- **Child Criminal Exploitation (CCE):** This can be by adults or by other children at home, in school, online or in the community
- **Mental Health:** Staff are aware that mental health problems can be an indicator that a child has suffered or is at risk of suffering abuse, neglect or exploitation. We have a dedicated team in school to support children with mental health issues they may have, all staff know what to look out for and how to report their concerns.

### **Guidelines for action by all staff / adults at TCSND**

If you think a child or young person at TCSND is in need because they are suffering or likely to suffer significant harm, you **MUST** do the following:

1. Make a note of what you have seen or been told **and** complete a **Safeguarding Slip in Behaviour Watch**
2. Don't make assumptions – keep an open mind.
3. Don't ask any leading questions and don't cross-examine the child. Only ask simple and open questions – Who? What? Where? When? etc.
4. Don't physically examine the child (other than in an emergency when no first aider is available)
5. **NEVER** promise to keep 'secrets'. Explain that you can listen to them, but make it clear that if you perceive that they are in any danger of harm then you will have to seek advice because you have a duty to protect children and young people. Reassure them that they can be helped and kept safe.

If, a child is in immediate danger or is at risk of harm a referral should be made to children's social care and/or the police immediately. Whilst, anyone can make a referral, it is vital that staff should make every attempt to ensure advice has been sought by the Designated Safeguarding Lead or Deputy Safeguarding Lead. Where referrals are not made by the Designated Safeguarding Lead, the Designated Safeguarding Lead will be informed, as soon as possible, that a referral has been made.

Be discreet – do or say nothing that may place the child or yourself at risk

6. Act quickly, share the information with the Designated Safeguarding Lead/Deputies:  
**SAFEGUARDING LEAD: Simon Williams**  
**DEPUTY SAFEGUARDING LEADS: Christian Hicks, Susan Spence, Hannah Coleridge, Mike Snell, Anna Fletcher, Dwayne Francis and Rachel Howes.**
7. If the disclosure or your concern relates to a member of staff, this must as soon as possible be shared with the Headteacher or the Designated Safeguarding Lead if the Headteacher is not available and nothing should be said to the colleague involved.
8. If you are in any kind of doubt about the procedures for Safeguarding Children, then please see Simon Williams or Susan Spence straight away.

**KNOW YOUR PROCEDURES – THEY ARE YOUR PROFESSIONAL BOUNDARIES. THEY ARE THERE TO PROTECT YOU AS**

**MUCH AS TO PROTECT CHILDREN.**