

The Charter School North Dulwich

Minutes of Local Governing Board Meeting

Tues 30 June 2020, 6.00 pm via Zoom

Amanda King (AKG)	Chair of Governors	Present
Christian Hicks (CNH)	Governor	Present
David Malone (DME)	Governor	Present
Sam Jaffa (SJA)	Governor	Present
Lucy Hamer (LHR)	Governor	Present
Alton McDonald (AMD)	Vice Chair of Governors	Present
Thecla Schreuders (TSS)	Governor	Present
Paul Koloi (PKI)	Governor	Present
Andrew Somerville (ASE)	Governor	Present
Sue Tibballs (STS)	Governor	Present

In attendance

Simon Williams (SWS)	Deputy Headteacher
Mark Pain (MPN)	Deputy Headteacher
Glyn Griffith (GGH)	CFO
Shalene Varcoe (SVE)	Clerk
Celeste Shirvani	New governor observer
Alex Kemp	New governor observer
Laura McBean	New governor observer
Catherine Barrows	New governor observer

AGENDA ITEM	MINUTES	ACTION NO. AND OWNER
1	<p>Chair's Welcome:</p> <p>The meeting started at 6pm</p> <p>The Chair welcomed all to the meeting</p> <ul style="list-style-type: none"> There were no apologies STS, LHR and PKI declared an interest in the section discussing CAGs due to having children in exam cohorts this year but as no decisions were to be made by governors this was just noted. 	
2	<p>Minutes and Matters arising</p> <p>a) The minutes were approved from the meeting on 07/05/20 as a true and accurate record</p> <p>b) Matters Arising/Actions</p> <p>ACTION: Chair to email approval of sign off the minutes from 07/05/20 to Clerk for filing</p> <p>Matters arising</p> <p>All actions agreed from before lockdown would remain on hold and continue to be carried over until the school reopened if still relevant.</p> <p>Actions from 7th May meeting:</p> <p>1. In Headteacher's Strategic update on agenda</p>	

	<p>2. DME had shared the report from his Careers link meeting with LLH and invited governors with any questions to email him.</p> <p>3. The working group had met to consider the wider school reopening plans and associated RA and the notes from the meeting were circulated with the meeting paperwork.</p> <p>ACTION 1: All agreed that the WP should ideally meet again virtually before the September re-opening. Chair to discuss with Headteacher.</p> <p>4. ACTION not complete and carried over. All reminded to send in 100-word biography and head shot for inclusion on the website by the end of term.</p> <p>5. ACTION carried over.</p> <p>ACTION 2: TSS to put some ideas on paper on how to raise the profile of governors and their work in the wider school community by September.</p> <p>6. ACTION carried over until September when new link governor roles are agreed.</p> <p>7. ACTION carried over to September</p>	<p>1.AKG</p> <p>2.TSS</p>
3	<p>Finance and premises update</p> <p>a. Finance update</p> <p>GGH took the governors through the finance update paper circulated ahead of the meeting. He highlighted the following:</p> <ul style="list-style-type: none"> • The end of year forecast was now -£22K following unaccounted for extra expenditure on photocopiers (£31K) which had been approved by the governors virtually. • There was still uncertainty around the final exam costs as there was no clarity as to whether the exam boards would agree any discounts following the cancellation of this summer's exams. The finance team were continuing to push for this. • Pre-Covid the forecast was for a -£49K deficit. Staffing changes were being considered at that stage to address this but any changes in this since lockdown was introduced has been difficult as the Trust position was to protect staff during this period. However, some staff movement has now started (resignations as schools reopen) and this has been reflected in the figures. • Covid related expenditure and extra support from the government to support this expenditure is still not clear. • Aim is to break even. <p>GGH invited questions from the governors.</p> <p>Q1: A Governor asked what the implications of the support staff pay award would be on the end of year position. A1: GGH advised that the 2.75% now agreed by the unions had been accounted for in the budget (3% in figures).</p> <p>Q2: A Governor asked that as part of the planned SEND review there had been some suggestion of restructuring in the department and they asked if any of this had yet happened? A2: The Headteacher replied that following a statement from the joint education unions any proposed staffing restructure should be paused and that this would be revisited in the Autumn.</p> <p>Q3: A Governor asked if the number of Australian/NZ colleagues leaving to return home had impacted on SEN support?</p>	

	<p>A3: The Headteacher replied that this had not had a negative effect and that the combination of support staff both in school and supporting remotely had ensured that SEND students were getting a robust support programme.</p> <p>Q4: A Governor asked if there had been any savings made on department budgets and the cost resources during lockdown? A4: GGH replied that there had been a +£68K saving but that this was not as high as was hoped. The school will also be able to claim up to £75K against Covid related expenditures from the fund set up by the DfE but the exact figure was unknown at this point.</p> <p>Q5: A Governor asked about the negative impact on revenue generation of the lockdown and if this was likely to continue during the summer holidays? A5: GGH advised that some groups had been in contact to try and restart their lettings in the Sports facilities but that these would be dependent on their individual H&S risk assessments and restrictions plus any updated government guidance. He added that there was the possibility of claiming for Covid related loss of income.</p> <p>b. 3-year plan GGH advised governors that the submission to the ESFA for next year's budget was now 29 September – this had been delayed due to Covid-19. The budget for next year would be approved by the Trust after going through B&A in July.</p> <p>He added that the figures for Y1 look better than they will be in reality. GGH took the governors through the new grid showing the last forecast for 2020-21 against the actual budget being submitted. The revenue for next year was showing a £135K increase against forecast, in part due to the post 16 revenue streams including £40k from the HCF funding and an increase in the Post 16 per pupil funding.</p> <p>Q6: The Chair asked if the issue with SEND funding had been reflected in the 3-year forecast? A6: The Headteacher replied that Southwark had paused the process that they were going through in terms of rebranding EHCPs. SWS added that the impact may not be as bad as previously thought and that any suggestions from Southwark to reduce funding for EHCP students was being fought robustly by the SENCo.</p> <p>Q7: The Chair asked if this was a specific issue with Southwark? A7: SWS replied that it was a general issue for all LAs, but that Southwark's financial situation could have a bigger impact.</p> <p>GGH drew the governors' attention to the 5-year plan, specifically the forecasts for years 3 and beyond where significant deficits were forecast. He advised that the forecasts were skewed by the effect of the Teachers' pension increases which would potentially not be covered by the TPG funding.</p> <p>ACTION 3: GGH to revisit these figures in September</p> <p>Premises Governors noted that all the listed premises works had been approved virtually and that the summer works programme was on schedule.</p> <p>Trust Central Service team The Governors noted the changes to the structure of the Trust Central Services Team following feedback from the LGBs and the concerns raised about costs and back-fill for senior TCSND support staff roles.</p>	<p>3.GGH</p>
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	<p>It was noted that GGH would now become Trust CFO and that WAS would be taking on the responsibilities of Business Manager at TCSND and that the Headteacher was happy with the process and the support from September. GGH added that the Top-slice would also help the schools to focus on school improvement.</p> <p>Q8: A governor commented that there had been concerns raised about support for governance and communications and some BM responsibilities at TCSND local level and asked where this back-fill was in the support staff structure in the school? A8: GGH advised that he would still be involved in finance at a strategic level. He added that there was also additional admin support beneath the senior support staff level. The Headteacher added that his new PA would be taking on the communication role. WAS's role would be to develop staff beneath her to move up into more senior roles.</p> <p>Q9: The Chair asked if there would be additional support for SVE in governance as extra schools were added to the Trust? A9: SVE advised that there was budget included in the Top-slice figures from September to pay for extra clerking support.</p> <p>Governors thanked GGH for his hard work as TCSND BM.</p>	
4	<p>Headteacher's Strategic update</p> <p>The Headteachers update had been shared ahead of the meeting and all governors confirmed that they had read it.</p> <p>The Headteacher highlighted the following items:</p> <p>Centre Assessed Grades Summer 2020 exams</p> <ul style="list-style-type: none"> • CAGs submitted for Y11 were above previous years and indicated a P8 of +1.15 • The process had been robust and had gone through several levels of checking: MPN advised that grades were moderated by subject leaders and SLT before being signed off by the individual senior staff. He added that every effort had been made to avoid any unconscious bias. • DA students P8 was +0.69 based on the CAGs, which was better than previous years. Non-DA P8 was +1.28 • Exam Boards will moderate the CAGs and this could bring them down slightly – the national trend is that all schools are higher than previous years. • Y13 was a slightly easier process – ALPs predicted at 1 and in line with what the school has achieved previously. • Results day may be problematic due to potential requests from parents and students on what grades were given by the school. Also, the school needed to support transition for all Y11 and Y13. The school has appointed a second Y12 pastoral leader to offer extra support for Y11 moving into Y12. <p>Y10/Y12</p> <ul style="list-style-type: none"> • Back in school now but only 25% at any one time • These are the groups that the school has most concerns about due to loss of learning, but extra support is being planned for and provided. • There is a suggestion that some may drop subjects, but the school is awaiting further guidance on this. <p>KS3</p>	

- These are the students who have been out of school the longest and therefore careful planning is underway to ensure a smooth reintegration in September.
- There will not be any normal end of year reports but instead each student (and parents) will be invited in during the last week of term for a 1:1 meeting with staff.

Teaching & Learning

- The Charter remote offer utilises evidence-based solutions and has considered feedback from staff, students and parents (this can be seen in the attached surveys).
- Calls have been made regularly to over 400 students to check on their learning including DA and SEND students.

Pastoral Support

- The school has continued to focus on and monitor any safeguarding concerns, but this has been problematic with most students not being in school.

Admission September 2020

- 12 PP ringfenced places have been offered
- More students than ever coming from Bessemer Grange (28) but slightly fewer from Dulwich Hamlet.

Governors were invited to ask questions.

Q10: A governor asked if there was any indication yet as to what 'building back better' might look like?

A11: The Headteacher replied that it was crucial that school did not simply return to previous business as usual but, it was difficult to specify what this will really mean. The aim in September is to initially focus on getting students back into school and settled. However, the approach to areas such as remote learning, student independence and parental engagement would change going forward.

Q11: A governor asked how the 12 PP places mapped against the usual feeder schools?

A11: The Headteacher replied that there was not a specific pattern and that one of the applicants was coming from some distance away (up to 3000m). As this was the first year the provision of these 12 places for additional PP students had not yet had the full impact that the school wanted and not everyone who could have benefitted applied via this route. This will hopefully build up year on year.

Q12: A governor asked what the plans were going forward to ensure that DA students continued to have access to remote learning in their homes?

A12: The Headteacher replied that the school was ordering more laptops for September, not only for use in school, but also to ensure that every pupil had access to one at home. SWS added that 123 had been loaned out and that the Herne Hill Scheme organised by ASE was going to provide more. SWS was confident that all student now had access to a laptop but many of these had come from TCSED and may need to be returned at some point over the summer. The Headteacher advised that the 20 laptops promised under the DFE scheme had not yet been delivered.

Q13: The Chair asked where the school felt the most significant gaps were in terms of T&L and how the school was ensuring that it had enough planning time to address these ahead of the September reopening?

A13: The Headteacher replied that the current plan was for all students to be back in school in September but that the school also needed to be prepared to either a local or national lockdown again should infection rates rise. In school there will be issues around managing

	<p>T&L given the government regulations regarding public health safety measures. Also how do we transition all students back into good learning habits. In terms of remote learning, this will be reviewed again, including more support in terms of student planning and timetable at home and how to support those students who are unable to attend school even if it is open. He agreed that the time for planning was tight.</p> <p>Q14: The Chair asked for the Headteacher’s thoughts on the impact on students of being away from school for an extended period, especially DA, SEND and disengaged students, and how the school planned to address this? A14: The Headteacher advised that assessment for learning would be crucial and will be a key focus in the first half-term so that staff could identify where the gaps were – especially in the exam classes (Y11 and Y13). There are already planned support such as extra P6 lessons and My Tutor, 1:1 and small group tuition. It is also the plan to host a Y11 parents evening early in the year. There will be a process across the whole school to identify where gaps may exist.</p> <p>Q15: A governor asked how well careers advice had been received by Y11 and how well prepared they feel they are for their next steps. He also asked if Y10 were receiving extra careers guidance now – especially if they may need to drop some subjects? A15: The Headteacher advised that Y10 would be receiving careers sessions during the last week of term, adding that the idea of dropping subjects was not yet clear as no guidance had been provided by the DfE yet. There would be more focus next half term.</p> <p>Most Y11 had applied to come to the TCSND 6th Form. The plans for results day were to email results at 8am and then each student would have a meeting to ensure that they were on the right selection of courses in 6th Form OR that they were applying for the right courses at other post 16 providers.</p> <p>Q16: The Chair asked LLH (Safeguarding link) if she had any observations on the school's approach to safeguarding during lockdown. A16: LLH advised that she would be arranging a further meeting with SWS before the end of term but that the reporting of any concerns appeared to be robust. ACTION 4: LHR to arrange virtual safeguarding link meeting with SWS before the end of term</p> <p>SWS added that there would always be an element of unknown as staff were not seeing the students face to face. Most reports have come from staff telephone calls and the Police schools' officer has also kept the school informed of any concerns and any worries had been followed up vigorously.</p> <p>A governor commented that it was a credit to the senior leadership team and all staff to see how much had been achieved in such difficult circumstances. They added that it would be valuable for KS3 students to be given the opportunity to come in for a face to face meeting to check in on how they were doing and get feedback on the remote learning experience. The Headteacher advised that this was the aim if possible, given the current guidelines. MPN added that the process had already started in terms of getting feedback from students as they were filling in their own EIL forms.</p> <p>Q17: A governor asked about the 12 PP admissions and if these were the only PP admissions? A17: The Headteacher clarified that these were the 12 PP admissions under the new admissions policy that had gone out to consultation 2 years previously – there would be additional PP students on roll but the school would not have the information about these until they started.</p>	<p>4.LHR</p>
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	<p>Q18: A Governor asked if the number of EHCP admissions was higher than previous years? A18: The Headteacher advised that this had been high for a few years now as the school was a preferred choice for many families with children with EHCPs, as was TCSED.</p> <p>Q19: A governor asked what the plan was if the school was challenged about the CAGs they had provided for any students. A19: The Headteacher clarified that the school submitted the CAGs to the exam boards, but the grades awarded came from the board, and that schools were still awaiting guidance regarding any appeals process and the legal position of schools in terms of what can and should be shared after the results were published. There is also going to be an exams series in the Autumn for any who want to try and improve their awarded grade.</p> <p>Q20: A governor asked if staff could explain briefly how the CAG was decided. A20: The Headteacher replied that the CAG was a predicted grade based on information the school held on a student in that specific subject (EIL, tests, Mock exams, progress). All students were then ranked in each subject from the top grade to the lowest and this information was sent to the exam boards. The exam boards and Ofqual will then apply a statistical formula to decide the final grade awarded.</p> <p>A Governor commented that the school would have to think about how they will handle results if the school is penalised for predicting better results than normal.</p> <p>The Chair agreed and suggested that many of these points should be discussed with the Headteacher in the WP meeting before the end of term.</p>	
5	<p>School Development Plan</p> <p>Governors had received the ND SDP for 2019-20 to review, the provisional strategic priorities for 2020-21 and a copy of the draft Trust development plan for 2020-21</p> <p>Review 2019-20</p> <p>The Headteacher advised that ragging had proven difficult on this year's SDP as none of the KPIs had changed from the start of the year – despite Covid-19 - and it was difficult to accurately assess certain areas. Those ragged red are often where there have been concerns following the lockdown.</p> <p>Q21: The Chair asked if the main targets had been cross referenced with the CAGs? A21: The Headteacher replied that this was not the case. KS3 had not been reviewed as the school had not been able to assess the attainment and progress of KS3. KS4 and KS5 had been left the same as the CAGs were not a 'proper' grade and these could change on results day.</p> <p>The Chair asked if governors had any questions regarding the review of this year's SDP – specifically around target 3 – regarding the performance of DA students.</p> <p>The Headteacher advised that it has been very difficult with most students learning remotely to properly assess any DA students who were underperforming and then address this beyond the actions already implemented. This would be a key focus going forward.</p> <p>Q22: A governor asked why the ragging on 3e (support for EBACC subjects) had moved from red to amber. A22: The Headteacher advised that this was based on the science and geography predicted grades which look very positive and it seemed unfair to have kept them at Red as so much strong work had been done.</p>	

	<p>He added that the summer plan is a more accurate reflection of the current KPIs (developed in response to lockdown).</p> <p>Q23: A governor asked if it was more appropriate to review the SDP in the Autumn when the school had more opportunity to assess its performance and update it properly. A23: The Headteacher reiterated that the summer SDP that the school was following during Covid would be more useful to review.</p> <p>All agreed</p> <p>Q24: A governor asked a question around 7J and 7H in terms of staffing – increasing capacity of leadership and BAME staff members in leadership – how far had the school progressed towards this objective? A24: The Headteacher replied that some progress had been made – of the four most recent appointments into the school 3 had been BAME – however this was difficult to move as quickly as hoped as fewer staff had resigned during the past three months. One BAME colleague has been appointed as a YL. One of the programmes for next year will involve support from an external consultant around the recruitment, retention and progression of BAME colleagues and will link in with other schools in the area. He added that although some progress had been made the school and the Trust recognised that more needed to be done in this area.</p> <p>Q25: The governor asked what plans were in place to expand the capacity of the current leadership team (ragged Red)? A25: The Headteacher replied that this was still red as there had not been the opportunity to review the TLR structures and leadership at all levels but that he was confident that this would develop as the school now had strong links with the London South Teaching School Alliance and The London Research School as part of the Trust – Middle Leaders would benefit from many of the programmes on offer.</p> <p>ACTION 5: Full review to be rescheduled for next terms meeting.</p> <p>A governor commented that some key development activities had been delayed, such as the SEND review, and that it would be very important to revisit these in September.</p> <p>All agreed.</p> <p>Key strategic priorities 2020-21 Governors had seen the planning document prepared by SLT and were invited to feedback on this document and add any ideas and thoughts as to what the school’s strategic priorities for next year should be.</p> <p>Q26: The Chair asked if governors should give their view on the importance of each of the suggested priorities? A26: The Headteacher replied that it was important to get the LGBs input as it was unlikely that there would be all 8 priorities in the final document.</p> <p>Q27: A governor asked if there was a breakfast club provision for DA students to prepare for the school day with a proper breakfast? A27: The Headteacher replied that there had been a breakfast club that was run by SEN but this may need to be adapted and expanded.</p> <p>Q28: A governor asked the Headteacher to explain a bit more about the poverty proofing programme.</p>	<p>5. Chair/ Clerk</p>
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	<p>A28: The Headteacher explained that this was an analysis carried out by an external provider to see if the school is set up to support its poorest students in their learning and their families. TCSED had already had a report this year and TCSND would now be looking to commission one.</p> <p>ACTION 6: Headteacher to investigate if the ED Poverty Proofing report can be shared with governors</p> <p>Q29: The Chair asked the Headteacher to update governors on the Citizens UK project A29: The Headteacher explained that this was a Trust wide project for 1 year where staff, students and parents would be engaged on key issues around race and ethnicity. Initially it will be a listening project.</p> <p>Q30: A governor asked if local governors would have input into this? A30: The Headteacher would raise this with the CEO.</p> <p>ACTION 7: Headteacher to ask if/how governors can be involved in the Citizens UK project and forward the brief from the CEO to governors.</p> <p>The Vice-Chair welcomed the project and commented that this was a real opportunity to embed and normalise discussions around race and the history of Britain in respect of the influence of all cultures and build activism against inequality in the future.</p> <p>Q31: A governor asked if questions around this could be included in the student surveys in the next year. A31: The Headteacher agreed. He added that it was important to understand how best to focus the energy around this subject to make positive progress.</p> <p>The Chair commented that the key objectives should absolutely include actions around covid-recovery and the follow up to the SEND review.</p> <p>Q32: The staff governor asked if the contributions from staff as to what they thought the strategic priorities should be for next year had fed into this document? A32: The Headteacher replied that these had not yet been fed in (only received this morning) but would be.</p> <p>A governor reminded the LGB that the advocacy academy in Brixton was a great resource on the school's doorstep that could be used to develop youth activism especially in the BAME community.</p> <p>ACTION 8: SWS to follow up with LLH who was due to reach out to the advocacy academy before lockdown.</p> <p>A Governor strongly supported the priority to develop parental engagement in students' learning. They added that the energy around BLM should also be captured if possible – especially as quite a few students had already activated.</p> <p>SWS advised that work around key issues surrounding the BLM movement had already happened in KS3 - the challenge was to focus the energy, be strategic and sustain the momentum and that this was where the Citizens UK project would help.</p> <p>A governor asked if some consideration needed to be given to additional support for SLT moving forward given the workload as school reopens in September? ACTION 9: Chair to raise at Trust level</p> <p>The Headteacher summed up that it was important in September not to try and do too much too soon.</p>	<p>6.CNH</p> <p>7.CNH</p> <p>8.SWS</p>
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	All agreed that priorities 1, 2, 5 and 6 were the most important.	9. Chair
6	<p>Governor Business</p> <ul style="list-style-type: none"> New governors were welcomed to the meeting. The LGB were advised that their appointment would be ratified by the Trust Board at the meeting on the 14th July after which formal appointment letters would be sent out. Their official start dates would be from September 1st. All new governors have access to the NGA training suite. All governors were reminded to complete governor training online either via NGA Learning Link or Southwark Governor Services which are now running online: https://schools.southwark.gov.uk/governance/governor-training/governor-training <p>ACTION 10: All governors to read the updated Keeping Children Safe in Education guidance from the DFE before the start of the new academic year. Clerk to circulate over summer.</p> <ul style="list-style-type: none"> Link governor responsibilities would need to be reallocated in September as vacancies were coming up for the SEND and Safeguarding links. TSS updated governors on the 6th Form working party meeting, advising that plans were now in development as the DHT 6th Form was in place at TCSED. The 6th Form at ED would be opening in September 2021. The Chair reminded the LGB that CDPS would officially join the Trust on the 1st July, bringing with it the London South Teaching School Alliance and the Charles Dickens Research School. The GDPR annual report had been shared with governors – there were no questions on the report. SVE advised that Brexit meant that there may be changes to the GDPR in future. There may also be an increase in SARs and FOIs as a result of the summer results, but no guidance had yet been issued with regards to this. <p>ACTION 11: The Trust development plan had been shared with governors and they were invited to email any questions to the Chair to raise with the Board at the meeting on the 14th.</p> <p>Meetings: The next Trust meeting is on Tuesday 14th July and any Governor wishing to attend as an observer should email the clerk and the Chair.</p> <p>ACTION 12: Clerk to share dates for next year's meetings and the Trust Governance strategic calendar. All to feedback comments or questions to the Chair</p>	<p>10. ALL</p> <p>11. ALL</p> <p>12. Clerk</p>
8	<p>AOB:</p> <p>The Chair thanked governors Sam Jaffa, Paul Koloj and Sue Tibballs all of who's terms of office had ended. She thanked them for their commitment and support in working to make the school a better place for all its students.</p>	

	<p>The Headteacher also thanked the governors who were leaving the LGB on the school's behalf for their support and challenge.</p> <p>The meeting ended at 8:15pm</p>	
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Minutes approved by: _____

Signed: _____

Date: _____

NEW ACTION POINTS FROM MEETING THURSDAY 7 MAY 2020

	ACTIONS carried over from 7/05/20	Owner	Deadline	Status
4	All to send a brief biography (100 words) and a headshot to the Clerk so that these can be put on the website	All	Before end of term	Carried over
5	All to share any further ideas on quick wins to raise awareness of governors and what they do with TSS	ALL	Before June meeting	Carried over
6	Clerk to introduce Link governors at ND and ED to each other	Clerk	By end of May	Carried over
7	Chair and Vice Chair to speak to Headteacher about when might be best to start PP and SEND WP meetings up again at next CoG/HT meeting.	Chair/ Vice Chair	Update at June meeting	Carried over
NEW ACTIONS 30/06/2020				
1	Reopening working party meeting to be arranged before the September reopening to review plans and RA	Chair/HT/Clerk	By September 1st	NEW
2	TSS to produce a paper suggesting ideas about how governors can raise their profiles in school and the wider school community.	TSS	By September 1st	NEW
3	GGH to revisit forecasts for 3 years + with reference to teachers' pension costs and TPG	GGH	By November 2020	NEW
4	LHR to arrange virtual safeguarding link meeting with SWS before the end of term	LHR	By July 17th	NEW
5	Full review of 2019-20 SDP to be added to the agenda for the September meeting	Chair/Clerk	September 2020	NEW
6	Headteacher to see if the TCSED Poverty Proofing report can be shared with the ND LGB.	HT	ASAP	NEW
7	Headteacher to discuss with Citizens UK/CEO how governors will be able to input into the listening project on race and ethnicity	HT	September 2020	NEW
8	SWS to follow up contact with the Advocacy Academy with LLH	SWS	September 2020	NEW
9	Chair to raise issue of extra support for SLT ahead of September reopening due to ongoing increase in workload.	Chair	14th July	NEW
10	Clerk to share final KCSIE updated guidance ahead of September and all to read	ALL	September 2020	NEW
11	All to share any questions or observations on the Trust Development Plan with the Chair	ALL	14 th July	NEW
12	Clerk to share meeting dates and Trust strategic calendar with LGB for 20-21	Clerk	September 2020	NEW

	Actions carried from before lockdown and on hold	Owner	Deadline	Status
a.	DPE to see if governors could be involved in any way for the next CP review	DPE	Before next CP review	Carried Over
b.	Governors to be shown an anonymised teaching staff appraisal tracker to see what information it contains	DPE	Before next PRP review	Carried Over
c.	SWS to add glossary of abbreviations to the SEND policy.	SWS	Before next policy review	Carried Over
d.	SWS to review inclusion of more specifics in the SEND policy around dyslexia provision.	SWS	Before next policy review	Carried Over

e.	LHR to work with school to explore other methods of surveying/getting feedback from students (turned into an action at the LGB 16/01/20)	LHR	On going	Carried Over
f.	School to produce initial report on PP attendance at extracurricular activities using SIMs data	MPN	When school reopens	Carried Over
g.	MPN to republish the curriculum intent including the revised introduction and clarification around not narrowing the curriculum for DA Students	MPN	By September	Carried Over
h.	Headteacher to provide repeat offender data for ACE placements.	CNH	TBC	Carried Over
i.	Headteacher to explore pulling all development plans into one document – especially regarding PP students.	CNH	TBC	Carried Over
j.	STS to speak to SWS when he is back in school about modelling SEND support for Y8	STS	TBC	Carried Over
k.	Headteacher to identify 2-3 key things in SEND review that can be moved forward for September 2020 and feedback to Governors at the next meeting	CNH	TBC	Carried Over
l.	Headteacher to write to Headteacher and Head of PE at JAGS one more time for a definitive response on potentially using their Sports fields.	CNH	TBC	Carried Over
m.	DME/LHR to investigate specific catering questions further when they come in for a Governors lunch on the 1 st April and report back to LGB.	DME/LHR	TBC	Carried Over
n.	The Ofsted group of Governors (DME, AKG, TSS, LHR and AMD) to circulate slides from the Training to the wider group, finalise and share the action point list.	'Ofsted' group	TBC	Carried Over
o.	LHR to share the Ofsted template from The Key.	LHR	TBC	Carried Over
p.	Follow up to Ofsted training meeting to be arranged by Chair	Chair	TBC	Carried Over