

### **Supporting KS2 – KS3 Transition**

We hope you find the following information useful. Below is an outline of some of the ways in which The Charter School supports the transition of identified students to secondary. Some or all of these may be arranged for your child based on received information (such as EHCPs, IEPs, professional reports and other transitional material) from Primary schools

#### **Autumn Term prior to Year 7**

There are two Open Days, that take place in October and November. These days are occasions to meet the Learning Support team, to visit the department and an opportunity to discuss your child's needs and The Charter School's Learning Support provisions.

#### **Summer Term prior to Year 7**

1. **Primary – Secondary liaison meetings.**

The Year 7 Leader and / or the Director of Learning for KS3 visit all our main feeder primary schools. They observe the children in class and will discuss the children's needs with the primary school staff.

The Charter School's SENCo attends the Year 6 Annual Reviews for all EHCP students.

The SENCo may make additional visits to school for those students for whom it is considered necessary and will liaise with the Primary SENCos for those students with identified SEN.

2. **Year 7 Admission meetings** are held during which the paperwork is completed by either the SENCo or the Assistant SENCo.

3. **Induction Days** are held in June and July prior to the transfer to Secondary. All students starting in September are invited to 1 Induction Day. This provides a chance to meet key staff such as the Year 7 Leader, the Form Tutor, Learning Support Staff, and to participate in taster lessons. Lessons are often supported by Learning Support Assistants (LSAs) Additional Induction Days may be offered to all students with EHCPs and selected other students who we feel would benefit from additional experience of the Learning Support Department. In these additional Induction Days, we will do orientation activities and some small group work. We will also explain the expectations of your child at Secondary school over tea or coffee with the SENCo.

4. In this run up period we will be creating the Pupil Profiles and preparing information for staff ahead of the September entry and assessing the student's needs, strengths and suggested strategies or targets

#### **During Year 7**

We may suggest that your child takes part in various interventions:

- Transition Support Group during Term 1
- A Social and communications Group to help them develop new skills, and confidence for adapting to their new environment.
- For the EHCP students, a Designated Person will be assigned to them from the Learning Support Department. Support during tutor time or in lessons may also be accessed.