

Dear Parent/Carer,

We are pleased to be able offer you access to the school's new Virtual Learning Environment (VLE) Parent Portal (provided by FireFly). You will be able to see up-to-date information about your child (or children) and also be kept informed of relevant school information that we hope you will find useful. On the portal, you will be able to see your child's:

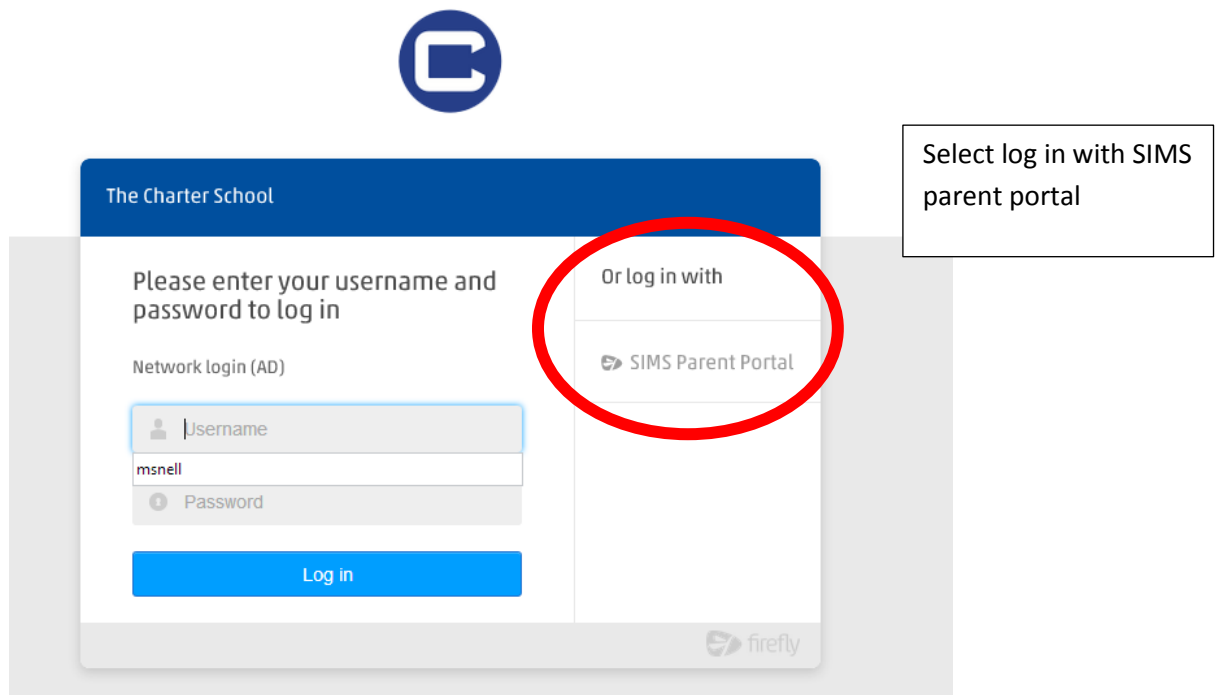
- Timetable
- Attendance
- Homework
- Reports (for download)

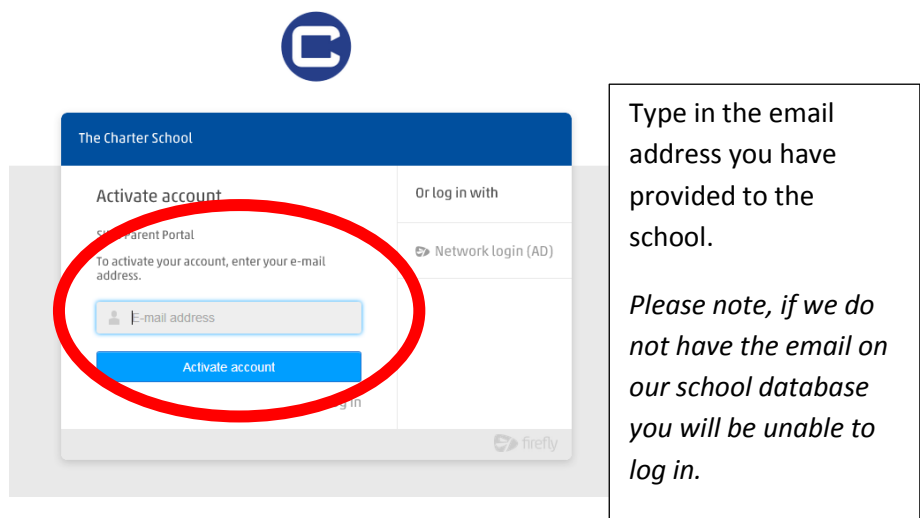
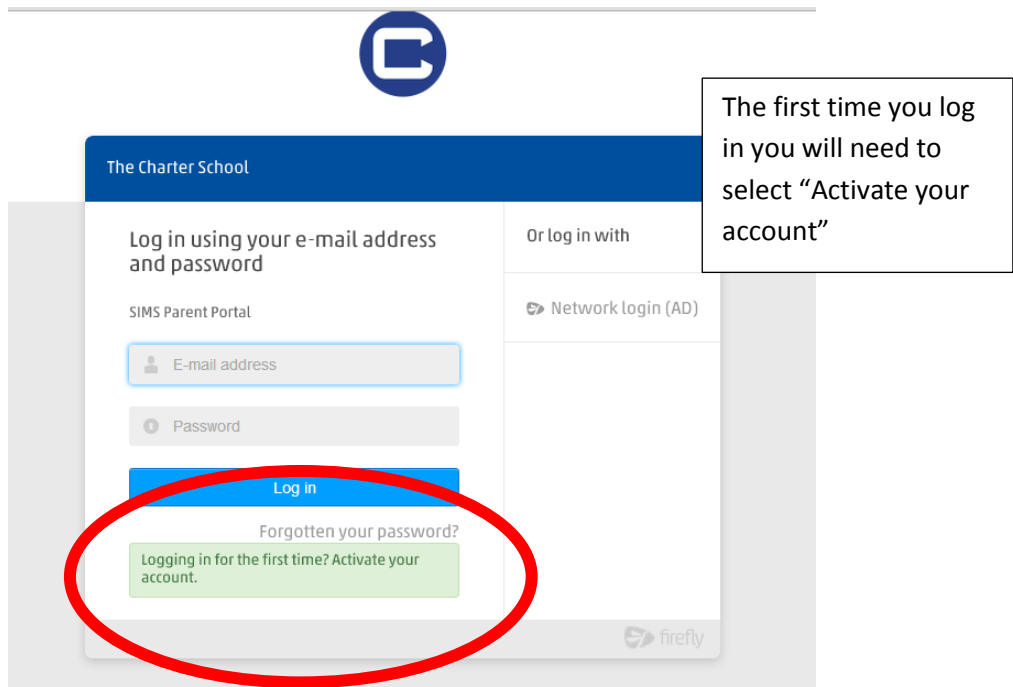
You will also be able to use the VLE to report absence and access the links to the Parents Evening Booking Information and Parent Pay.

The login details are presented below. Please note that this service will be replacing the old VLE.

Log on details for the Charter School FireFly VLE.

Go to the following web address: <https://learning.charter.southwark.sch.uk/>





Once you have entered your email address, you will be sent a link that will allow you to activate your account. Please follow the instructions in order to be able to access the account.

If the school does not have your email address on our database please send an email with the subject line **FireFly email address** stating your name and the name of your child to:

kmattthews@charter.southwark.sch.uk

If you have any queries or issues with logging in, please contact:

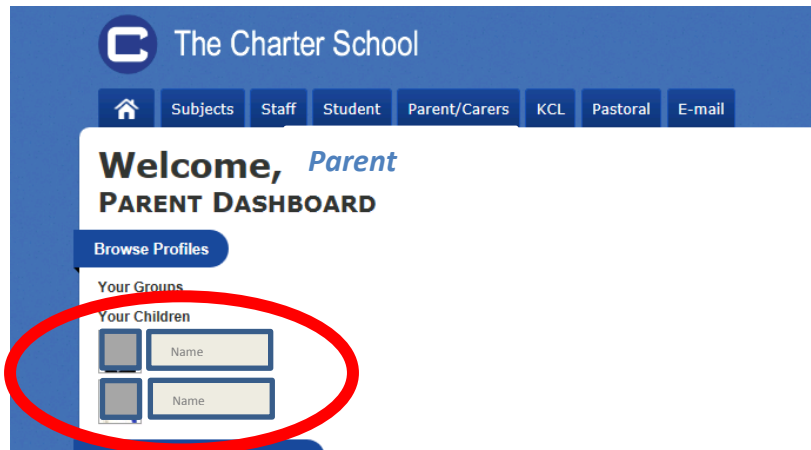
ictsupport@charter.southwark.sch.uk

Kind Regards,

The Charter School *(Please see below for a brief guide on how to access key areas)*

Features of the New VLE - Timetable, Homework and Attendance

Once logged in you should immediately see the following window with the name(s) of your children under the 'Browse Profiles' heading. Select to see their details



You will be presented with a screen providing you with Attendance, Timetable, Homework and teaching information

Attendance
Summary from 01/09/2014 to 08/09/2014

100% PRESENT, 0% LATE, 0% ABSENT, AUTHORIZED, 0% ABSENT, UNAUTHORIZED

Monday	Tuesday	Wednesday
PRESENT	PRESENT	PRESENT
PRESENT	PRESENT	PRESENT

Outstanding tasks others have set

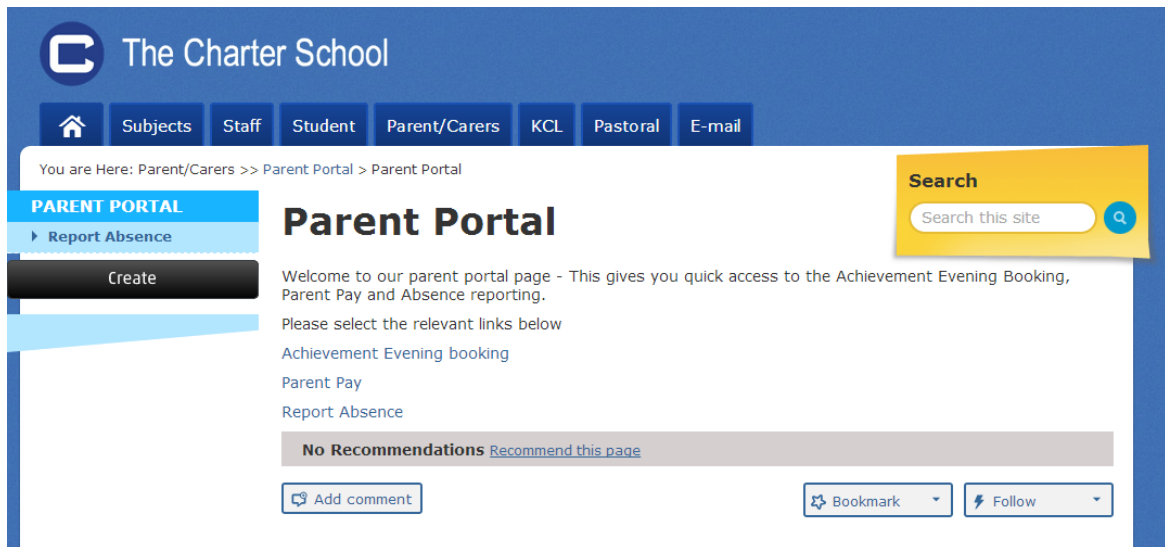
- Complete your penultimate draft of KVC and submit by email to 3 teachers of choice (submit by 5.30pm Thursday 26th September). **Due soon** POSTED BY BULLWANE TO CLASS 11A/PRL
- Continual assessment (on solar cells) must be finished by the end of this week. **Due soon** POSTED BY BIRD TO CLASS 11TU/CL

Timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
8:30 - 9:30		Mathematics Drescher	Geography	Mathematics Drescher	Spanish
9:30 - 10:30		Science Bridg	Geography	Spanish	Science Bridg
11:10 - 12:10		PE Williams	Spanish	Geography	Mathematics Drescher
12:10 - 12:10		PE Williams	Science Bridg	Design & Technology	English Edmond
13:10 - 14:00		English Edmond	English Edmond	PE Williams	PE

Features of the New VLE – Parent Portal

This allows you to access Parent Pay, Achievement Evening bookings and Report any absences.



Features of the New VLE – Pastoral

Key pastoral information and links will be presented here



Features of the New VLE – forgetting password

Please see previous steps to reset your password.