



North Dulwich

Annual General Meeting, Wednesday 12 September 2018

630-730pm School Library

Minutes

1. Introductions/apologies

Present: Lucy Hamer, Siobhan Malone, Emma Jones, Shalene Varcoe, David Plumeridge, Viviane Wild, Jacqui Moseley, Karen Ions, Chris Bowler, Mel Griffiths, Lisa McBreen, Honie Crick, Eleanor Mitchiner, Christian Hicks, Bertrand Lieumafa, Karen Morris, Amanda Macdonald, Jules Kenna, Bruno Wollheim, Bridget, Cecilia Lundh, Ros Archer, Poling Cheung, Michele Osborne, Aileen O'Brien, Ty Ngai

Apologies: Alex Oliver, Laura Stephens

SV opened the meeting by explaining that the Friends are integral to the school for staff and pupils as we raise funds for the nicer things that the school can't afford, providing financial support for clubs/activities – minibus, baby grand piano, steel pans, table tennis tables, trampolines, skateboarding, etc. whilst providing support for the disadvantaged children to attending Duke of Edinburgh. We have also led many fundraising appeals – e.g., LED lighting. Friends provide the social aspect to the school as it becomes difficult for parents to integrate at secondary school. Good for new parents to meet others, get involved in social events. CH agreed and said positive energy is amazing and the fundraising for staff is much appreciated.

Lucy introduced what the Friends do and briefly described what we had organised/achieved. Please see PPT attached for more details. We would like to hear more from the pupils and school departments about their priorities for our fundraising this year.

2. Updates

- **Finances update:** Chris provided details of the Friends financial accounts for 2017/18 which are attached for information. This includes the funding commitments/suggestions made last year that have not yet been spent. It also includes approx. £2k of income from Secret Charter which will take place in the next financial year but some donations have already been received.
- **Partnerships, campaigns and charitable funds:** Emma gave an update on grant bids and fundraising. Historically tapping existing parents, trying to look outwards now and turn attention to where other

opportunities might be available, using our charity status and contacts. Success with Hamptons but we recognise we can only expect them to be able to contribute a certain amount. So we are looking for new sponsors who might like to sponsor events, bar at sports awards, etc. We have a bid in process with Wolfson foundation (which we were only able to apply to as an outstanding school). This is seeking funds for a high spec model science room (some funding is pledged from the Friends and matched by the school). We have already won a small grant from Field Day for £500 to fund the reading garden. London Marathon charitable fund might be feasible to get 90k to rebuild outdoor gym.

We have a small subgroup who look into grants/fundraising but would love more people to bring fresh ideas. Subgroup consists of Lucy, Bridget, Emma

ACTION

- ***If anyone has ideas or contacts with big companies who would like to sponsor us, donate any gifts/supplies to the school – please get in touch with Emma***
 - ***Anybody with skills in grant writing would also be helpful***
 - ***If you work in a charity or know someone who works in a charity who could offer advice, opportunities to apply for funding, etc please let us know***
- **Secret Charter:** A fantastic idea conceived by Charter parents and supported by the Friends taking place on Monday 15th October from 12pm onwards. Information is going to all Charter parents on how it will work. 500 postcards (300 established artists) in total. There is also a silent auction as some artists gave two postcards/art pieces. SV and Bruno encouraged parents to follow Secret Charter on twitter and Instagram and to register interest in buying a postcard and to come along on the night. There was a discussion about how postcards would be allocated and it was advised that parents read the letter coming out this week from school.

ACTION

- ***If anyone who has any ideas for future events to raise more funds let us know as this is a great example.***
- **Social media** is a virtual school gate and everyone is encouraged to share and give something back to the parents and recruit other parents (more than 200 members). We have a facebook page (Friends of the Charter School North Dulwich) where you can share ideas, twitter account (@foTCSND) and mailing list (email friends@charternorthdulwich.org.uk if you would like to go on the mailing list).

3. Election of committee members

Official roles were elected as follows

- *Co Chair* – Lucy Hamer (reelection) seconded by Shalene Varcoe
- *Co Chair* – Siobhan Malone (re-election but will only stand until xmas) seconded by Lucy Hamer
- *Co Chair* – Viviane Wild (elected for after xmas) seconded by Eleanor Mitchiner
- *Secretary* – Jacqui Moseley (reelection) seconded by Emma Jones
- *Treasurer* – Chris Bowler stepping down. Emma Jones put forward seconded by Siobhan Malone (Eleanor Haynes showed interest but was not at the meeting so Chris to follow up)
- *Vice Chair* – David Plumeridge (reelection) seconded by Shalene Varcoe
- *School Liaison* – Shalene Varcoe (no election required)

Unofficial roles

- Minute taking - Karin Ions
- Licences – Sally Hill
- Volunteer coordinator - Second hand uniform/parent taskforce – Ros Archer/Jules Kenna
- Governors – Emma Hotopf/Paul Koloj
- Social media – Eleanor Mitchiner
- Stocktaking – Aileen O’Brien
- Bids/Grants – Ros, Mel, Cecilia
- General committee - Aileen, Ros, Jules, Mel, Michelle, Bertrand, Amanda, Cecilia L (attend regular meetings, help out at events when possible)

ACTION: We are still looking for helpers for the following roles

- Stock buying for events
- Help with social media
- Help on the Grants/Fundraising team

Year drinks organisers

- Year 7 – Aileen/Michelle
- Year 8 – Jacqui
- Year 9 – Jules
- Year 10 – Lucy
- Year 11 – **NEED A VOLUNTEER.** Please email us if you can organise
- Year 12 – Jules

Need to liaise with Friends/school to find a date (that doesn't clash with a school event), organise the location (usually Crown and Greyhound), post on the Facebook page and turn up. Friends will help send out an email

4. AOB

Christmas fair on 29th November - Looking for helpers

Volunteered: Karin, Jules, Karen, Mel, Bertrand, Shalene, Poling, Shalene, Eleanor

Items for next meeting agenda: ideas beyond Christmas, for example second hand uniform and parent task force

- **ACTIONS:**
 - Ros to bring ideas to the next meeting on how to take this forward
 - If anyone has any ideas for future events please email us (Friends@charternorthdulwich.org.uk)

Recap on survey of parents – Sent out a survey at end of last term to ask parents what their priorities were and what they want to spend money on – not many responses (less than 30). Need to look at different ways to get ideas as people may have survey fatigue. Suggestion to make this more fun (putting red stickers on ideas put forward). Maybe a stall at xmas fair.

- **ACTION:** Looking for people with IT/design skills to help revamp communication with parents

Events coming up shortly

20 Sep – Year 7 new parents meetings – Helpers: Ros, Jax, Karen (clear up)

25 Sep – Year 10 mtg – Helpers – Lucy, (**need 2 more helpers**)

Funding request

Shalene put forward the following requests which were agreed

- Mr Smith (DT teacher) – guitar making club – Would like £550 as seed money to start a guitar making class - 20 pupils
- PE dept would like the table tennis tables and trampolines to be serviced/refurbished at £600 (7x table tennis tables and trampolines) in order to comply with health and safety

- **ACTION:** Friends to come to head of dept mtg to ask what they need. Shalene to confirm

Just giving campaign

Discussed ideas for next just giving campaign. The favourite identified last term was linking to Charter becoming zero plastic. Shalene asked if we could look at refurbishing Striding Man as a campaign (see Facebook page for background) as it has now been established that the Charter School is the custodian of the grade II listed statue. Emma/Lucy/Bridget have a fundraising meeting with school this week so may have more ideas following that.

Red box project – School has linked up with this charity who supply boxes with sanitary protection, clean underwear etc. Pupils have access to the box and when it is empty the charity is contacted and refill. Suggestion that maybe later in the year we donate something to Red Box

Harvest collection for Peckham food bank (Southwark). Shalene reported they had had a tough summer and so the school is going to reach out to parents to ask for food to be donated

Meeting closed

5. Dates of future meetings (18.30-19.30 in the school library)

- Thursday 11th October
- Wednesday 7th November
- Thursday 13th December